|  |  |  |
| --- | --- | --- |
|  | **Apuldram Parish Meeting**28 Langdale Avenue, Chichester, West Sussex, PO19 8JQTel : 01243 790402 Email : clerk@apuldrampm.org Web : [www.apuldrampm.org.uk](http://www.apuldrampm.org.uk)**Chairman of the Parish Meeting : Currently Vacant****Clerk to the Parish Meeting : David J Siggs** |  |

**NOTICE OF THE ANNUAL MEETING OF THE PARISH**

The Annual Meeting of Apuldram Parish Meeting will be held on Wednesday the 15th May 2019 at 6.30pm at the Education Centre, Dell Quay. All residents of Apuldram are requested and encouraged to attend.

**AGENDA**

1. Apologies
2. Election of Chairman and to receive the Chairman’s Declaration of Acceptance of Office (Nominations, proposed and seconded, together with the agreement of the nominee should be sent to the Clerk at the above address if at all possible.).
3. To elect the members of the Chairman’s Advisory Group.

Currently – Marsha Jones, Sandi McCartney, David Bagnall, Graham Pound and Alistair Cooke.

4. To approve the Minutes of the Meeting held on 6th December 2018 which can be found at [www.apuldrampm.org.uk](http://www.apuldrampm.org.uk) .

5. Matters arising from the minutes.

1. Chairman’s report.
2. Clerk’s report to include:-
	1. To receive and approve a financial report and authorise payments.

8. To approve and sign the Part 2 Annual Governance & Accountability Return (AGAR) – Certificate of Exemption for 2018/19.

9. To approve and sign the Part 2 AGAR - Annual Governance Statement 2018/19.

10. To approve and sign the Part 2 AGAR – Accounting Statements 2018/19.

11. To receive comments by the County Councillor and District Councillor, if available, for the areas covering the parish.

12. To receive an update on the new Church Community Room and Festival of Flowers.

13. Any other business – to be notified to the Clerk before the start of the meeting

 14. Date of next meeting – 13th December 2019 at 6:30pm in the Education Centre.

Please note : -

Jose Morum-Pound, the designer of two of the last three flower festivals at Chichester Cathedral and a fellow Apuldramer, will be giving a talk about our brand new Community Centre and Church Hall which has now been formally opened for the use of our community at our lovely St Mary the Virgin Church.

She will also be telling us all about Apuldram’s very own Autumn Fair and Festival of Flowers which she is spearheading and is to be held at St Mary’s in September.

I do hope you will come along to hear about this great community asset and this exciting event.

|  |  |
| --- | --- |
| Signed David J SiggsDavid J Siggs - Clerk to the Council | Dated:- 2nd May 2019 |

 **Filming or recording of the Parish Meeting and the use of social media:**

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting

**ALL RESIDENTS HAVE A RIGHT TO ATTEND ALL MEETINGS**

 **OF THE PARISH MEETING AND ARE MOST WELCOME**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | Agenda item | 7a |
|  |  |  | **Apuldram Parish Meeting** |  |  |
|  |  |  |  |  |  |  |  |
| **Financial Statement as at 15th May 2019** |  |  | £ |  |
| Bank Accounts as at 31st March 2019 |  |  | 12591.25 |  |
| Receipts to date |  |  |  |  | 1800.00 |  |
| Expenditure to date |  |  |  |  | 84.16 |  |
|  |  |  |  | **Balance** |  | **14307.09** |  |
|  |  |  |  |  |  |  |  |
| **Represented by;** |  |  |  |  |  |  |
| Current Account as at 1st May 2019 |  |  | 14307.09 |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **14307.09** |  |
| **Less** |  |  |  |  |  |  |  |
| Reserve @ 50% of Precept |  |  |  | 1800.00 |  |
| Outstanding Cheque/s - |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | **Total** |  | **1800.00** |  |
| **Ring Fenced Funds**  |  |  |  |  |  |  |
| Apuldram Lane (Op Watershed) |  |  | 6600.00 |  |
| Speed Warning Sign |  |  |  |  | 3600.00 |  |
|  |  |  |  | **Total** |  | **10200.00** |  |
|  |  |  |  |  |  |  |  |
| **Available Funds** |  |  | **Total** |  | **2307.09** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Signed** |  | D Siggs |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | **Clerk & RFO to the Parish Meeting** |  |  |  |
|  | **15th May 2019** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Payments to be considered** |  |  |  |  |  |
| WSALC Subscriptions |  |  |  |  |  | 57.73 |  |
| James Lungley (Web Site) |  |  | 45.00 |  |
|  |  |  |  | **Total** |  | **102.73** |  |
|  |  |  |  |  |  |  |  |